

## Cowan Music Education Fund

The Guelph Youth Music Centre (GYMC) is pleased to announce the launch of the Cowan Music Education Fund. A program that is being run and operated by the Guelph Youth Music Centre with funding provided by The Frank Cowan Foundation.

*“As part of the Cowan Foundation’s Community Betterment Initiative the focus centres on transformational programs in 3 areas:*

*(a) programs assisting children and youth at risk; (b) programs encouraging excellence in children and youth; (c) programs aimed at improving the Health and wellness of members in our Communities. The Foundation hopes grants from the Music Education Fund addresses all 3 of these areas.”*

Funds are available to children, preschool to age 18, for the purpose of engaging in arts study in programs offered by regular users of the GYMC. The award will be made on the basis of financial need. A child who has demonstrated an interest in music, dance or art, needs a letter of support from a music instructor, dance instructor, art instructor, school teacher, support worker, parent or guardian or other interested party, to be considered.

### APPLICATION GUIDELINES

Applications will be accepted by the GYMC on an ongoing basis and will be reviewed and granted (on a first come, first served basis) according to the availability of funds.

Applications signed by a parent or guardian should be submitted to the GYMC office. The applicant or the applicant’s parent or guardian is required to contact the programme provider prior to submitting an application. For successful applicants, payments will be made directly from the Cowan Music Education Fund to the program provider.

Funds will be awarded for a ‘full-year term’ or by sessions if applicable. Applicants are welcome to reapply in subsequent years. Renewed applications will be considered on an equal basis with first-time applicants.

The applicant’s parent/guardian will supply financial information (tax return from the previous year, current income and/or pay stubs and rent receipts). This information is strictly confidential and will be reviewed only by the GYMC Fund Selection Committee. After the review process, the information will be destroyed.

Upon receipt of an application, the named program provider will be contacted by a member of the GYMC Fund Committee to confirm the fee schedule stated on the application form and to confirm the applicant’s acceptance into the program.

Every effort will be made to make the program as successful as possible, but the program providers are required to report any concerns to a member of the GYMC Fund Committee as soon as they arise. The program provider reserves the right to terminate instruction. If the recipient leaves the program for any reason, the program provider is expected to return the unused portion of the fund to the GYMC in accordance with their own established refund policy.

The program providers of fund recipients will be contacted by a member of the GYMC Fund Committee at the midway point of the programs (Note: for programs that run September - May, contact will likely be made in January). The program provider will be asked for feedback regarding the recipient’s attendance, caregiver commitment (if applicable) and any other comments or recommendations.

The decision of the GYMC Fund Selection Committee is final.



## Cowan Music Education Fund Individual Application

### Personal Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M: \_\_\_ or F: \_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Age: \_\_\_\_\_ Birthday (D-M-Y): \_\_\_\_ - \_\_\_\_ - \_\_\_\_ School: \_\_\_\_\_ Grade (in or entering): \_\_\_\_\_

Guardian's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

*Guardian's address if different from above:*

Address: \_\_\_\_\_ City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**GYMC Arts Instruction Information:** ( **NOTE:** It is the applicant's responsibility to contact the programme provider. )  
( *Letters of support from music/arts instructor, school teacher, support worker, parent/guardian will also be considered.* )

Programme Provider: \_\_\_\_\_

Cost of Instruction: \$ \_\_\_\_\_. Have you participated in this Programme before? Yes  No

Period of Instruction: \_\_\_\_\_

List other fund / subsidies awarded or that you have applied for: \_\_\_\_\_

### **Financial Information:** (Please submit the following documentation: )

A copy of last year's tax return **and / or** a copy of your last 3 pay stubs and rent / mortgage receipts  
**plus** any other relevant documentation i.e.

Current Income \_\_\_\_\_.

Total number of dependants: \_\_\_\_\_

**Please use and attach a separate piece of paper to include any other information which may be relevant to this application.**

*The information contained in this application is strictly confidential and will be reviewed only by the GYMC - Cowan Music Education Fund Selection Committee. Applications are to be submitted to the GYMC Office. Attention: GYMC - Cowan Music Education Fund at 75 Cardigan Street, Guelph, Ontario N1H 3Z7. After the review process your submitted confidential information will be destroyed.*

*I have read, understood and agree to comply with the Application Guidelines. I further understand that all information provided by me will remain confidential and be used solely for the purpose of reviewing my application. I declare that all information provided to support this application is accurate and up to date and I understand that the decision of the GYMC Fund Selection Committee is final.*

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Date of processing: \_\_\_\_\_ Approved Yes  No  Processed by: \_\_\_\_\_



## Cowan Music Education Fund Community Application

### Personal Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M: \_\_\_ or F: \_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Age: \_\_\_\_\_ Birthday (D-M-Y): \_\_\_\_ - \_\_\_\_ - \_\_\_\_ School: \_\_\_\_\_ Grade (in or entering): \_\_\_\_\_

Guardian's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

*Guardian's address if different from above:*

Address: \_\_\_\_\_ City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**GYMC Arts Instruction Information: ( NOTE: It is the applicant's responsibility to contact the programme provider. )**  
*( Letters of support from music/arts instructor, school teacher, support worker, parent/guardian will also be considered. )*

Programme Provider: \_\_\_\_\_

Cost of Instruction: \$ \_\_\_\_\_. Have you participated in this Programme before? Yes  No

Period of Instruction: \_\_\_\_\_

List other fund / subsidies awarded or that you have applied for: \_\_\_\_\_

### Referred by:

Name of community/school/organisation: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**Please use the back of this form or attach a separate piece of paper to include any other information which may be relevant to this application.**

*The information contained in this application is strictly confidential and will be reviewed only by the GYMC - Cowan Music Education Fund Selection Committee. Applications are to be submitted to the GYMC Office. Attention: GYMC - Cowan Music Education Fund at 75 Cardigan Street, Guelph, Ontario N1H 3Z7. After the review process your submitted confidential information will be destroyed.*

*I have read, understood and agree to comply with the Application Guidelines. I further understand that all information provided by me will remain confidential and be used solely for the purpose of reviewing my application. I declare that all information provided to support this application is accurate and up to date and I understand that the decision of the GYMC Fund Selection Committee is final.*

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Date of processing: \_\_\_\_\_ Approved Yes  No  Processed by: \_\_\_\_\_